

Posted: 07/16/2020

At: All Hudson schools, SAU building, district website



## HUDSON SCHOOL DISTRICT

Hudson, New Hampshire

July 20, 2020

REMOTE

6:30 pm            Regular Meeting  
followed by        Non-public Session

### AGENDA

*Due to the Governor's stay-at-home order, the board meeting will be held remotely via Zoom.\* The meeting will be broadcast live on HCTV and recorded.*

*Hudson residents may submit their agenda-related public input to the board by emailing [https://www.sau81.org/school\\_board/public\\_comment](https://www.sau81.org/school_board/public_comment).*

*A phone number will be posted to the district's website and Facebook page on Monday at 5:00 pm for people to listen to the Zoom meeting as an alternative to HCTV.*

*\*Zoom provides a remote conferencing service that combines video conferencing, online meetings, chat, and phone collaboration.*

- A. **Call to Order:** Chairman Darcy Orellana will call the meeting to order.
- B. **Public Input**
- C. **Requests of the Board**
  - 1. [Facilities Use Request](#) (SH)
- D. **Old Business**
  - 1. Policies (2<sup>nd</sup> readings, KO)
    - a) [JBAA Sexual Harassment/Students](#)            reviewed by Policy Comm
    - b) [JCA Change of School or Assignment](#)            replacing outdated policy w/NHSBA sample w/tracked changes
    - c) [JEA Compulsory Attendance Age](#)            new, NHSBA sample verbatim
    - d) [JEB Age of Entrance – grade 1](#)            reviewed by Policy Comm
    - e) [JEBK Age of Entrance – K](#)            reviewed by Policy Comm
    - f) [JF Enrollment](#)            new, NHSBA sample w/tracked changes

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- g) [JFA Residency](#) new, NHSBA policy verbatim
- h) [JFAA Admission of Resident Students](#) new, NHSBA policy verbatim
- i) [JFAB Admission and Tuition and Non-Resident Students](#) minor tracked changes

2. Alvirne Renovation (DL)

**E. New Business**

- 1. [Bid Award – Copiers \(SH\)](#)
- 2. Policies (1<sup>st</sup> readings, KO)
  - a) [JFABE Education of Children in Foster Care](#) new, NHSBA policy verbatim
  - b) [JH Attendance, Tardiness, and Truancy](#) reviewed by Policy Committee
  - c) [JHC Student Early Release Precautions](#) new, NHSBA sample w/tracked changes
  - d) [JI Student Rights and Responsibilities](#) new, NHSBA policy verbatim
  - e) [JIA Student Due Process](#) new, NHSBA policy verbatim
- 3. Budget Committee Presentation Planning
- 4. Remote vs In-person Meetings (DO)

**F. Recommended Action**

- 1. Manifests – Recommended action: Make necessary corrections and sign.
- 2. Minutes – Recommended action: Review and approve.
  - a) [07/06/2020 Draft Minutes](#)

**G. Reports to the Board**

- 1. Superintendent Report
  - a) Reopening Taskforce
  - b) Diversity, Equity, & Inclusion (DEI) Committee
- 2. Assistant Superintendent Report
- 3. Business Administrator Report
- 4. Director of Special Services Report

**H. Board Member Comments**

**I. Upcoming Meetings**

Meeting	Date	Time	Location	Purpose
School Board	08/03/2020	6:30 pm	TBD	Regular Meeting
School Board	08/17/2020	6:30 pm	TBD	Regular Meeting

**Posted:** 07/16/2020

**At:** All Hudson schools, SAU building, district website

**J. Non-Public Session**

1. Staff Nominations

*RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session.*

*These conditions are:*

- (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*
- (b) The hiring of any person as a public employee.*
- (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.*
- (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.*
- (i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

**O. Adjourn**

## HUDSON SCHOOL DISTRICT IN HOUSE FACILITY USE/RENTAL APPLICATION

DIRECTIONS: The information requested is necessary for managing facility usage and to assure that your needs are met. Complete Section I and II and submit the form to the school administrative office at least 14 days prior to the proposed activity. **A Certificate of Liability must accompany this form proving coverage for general liability and property damage insurance totaling \$1,000,000/\$2,000,000 aggregate with the Hudson School District listed as additional insured. The certificate holder should list the Hudson School District, 20 Library Street, Hudson, NH. THIS APPLICATION WILL NOT BE PROCESSED UNLESS THE CERTIFICATE OF LIABILITY IS ATTACHED.**

### SECTION I - APPLICANT INFORMATION

Name of Organization: Jeff Clegg  
 Contact Person and Telephone #: Jeff Clegg 603-204-8711  
 Street Address: 6 Seasons Lane  
 City, State, Zip Code: Londonderry, NH 03053  
 E-mail address: TheJLNC80@gmail.com  
 Activity Description: Wedding Ceremony  
 Number of Anticipated Participants: 50 Number of Supervisors Provided: \_\_\_\_\_  
 Estimated Hours: 12PM-5PM Time \_\_\_\_\_  
 Activity Date(s): September 25, 2020 **S M T W R F S** Friday

**Facilities Requested:**

\_\_\_\_\_ **Alvirne High School, 200 Derry Road, Hudson, NH - Telephone: 886-1260**  
 \_\_\_\_\_ V114 \_\_\_\_\_ Cafeteria \_\_\_\_\_ Tennis Court  
 \_\_\_\_\_ Classroom \_\_\_\_\_ Gym \_\_\_\_\_ Track  
 \_\_\_\_\_ Field(s) \_\_\_\_\_ Library  Hills House  
 \_\_\_\_\_ Music Room \_\_\_\_\_ Checkers  Hills House field

\_\_\_\_\_ **Hudson Memorial School, 1 Memorial Drive, Hudson, NH - Telephone: 886-1240**  
 \_\_\_\_\_ Cafeteria \_\_\_\_\_ Gym \_\_\_\_\_ Multipurpose Rm  
 \_\_\_\_\_ Classroom \_\_\_\_\_ Library \_\_\_\_\_  
 \_\_\_\_\_ Field(s) \_\_\_\_\_ Other \_\_\_\_\_

\_\_\_\_\_ **Hills Garrison School, 190 Derry Road, Hudson, NH - Telephone: 881-3930**  
 \_\_\_\_\_ Cafeteria \_\_\_\_\_ Gym \_\_\_\_\_ Other  
 \_\_\_\_\_ Classroom \_\_\_\_\_ Library \_\_\_\_\_ Field(s)

\_\_\_\_\_ **Dr. H. O. Smith School, 33 School Street, Hudson, NH - Telephone: 886-1248**  
 \_\_\_\_\_ Library \_\_\_\_\_ Cafeteria  
 \_\_\_\_\_ Classroom \_\_\_\_\_ Gym

\_\_\_\_\_ **Library Street School, 22 Library Street, Hudson, NH - Telephone: 886-1255**  
 \_\_\_\_\_ Café/Gym \_\_\_\_\_ Classroom \_\_\_\_\_ Other

\_\_\_\_\_ **Nottingham West School, 10 Pelham Road, Hudson, NH - Telephone: 595-1570**  
 \_\_\_\_\_ Cafeteria \_\_\_\_\_ Gym \_\_\_\_\_ Other  
 \_\_\_\_\_ Classroom \_\_\_\_\_ Library \_\_\_\_\_ Field

\_\_\_\_\_ **Hills Memorial Library, 18 School Street, Hudson, NH**  
 \_\_\_\_\_ Conference room

**Equipment requested:** \_\_\_\_\_

I certify that I have read and understand the regulations governing the use of the Hudson School District facilities, and my organization does not engage in any activity prohibited by School District Policy. I agree to accept personal responsibility for ensuring the compliance with these regulations during use of school facilities under this request. I affirm that all statements made by me on this form are true, complete and accurate to the best of my knowledge and belief.

**FACILITIES RENTERS USING ANY HUDSON SCHOOL DISTRICT BUILDING, PLEASE BE AWARE OF THE FOLLOWING RULES: NO USE OF TOBACCO PRODUCTS, NO ALCOHOLIC BEVERAGES ON SCHOOL PREMISES, AT ANY TIME, IN/OUT OF THE BUILDING. FOOD/DRINK ALLOWED IN CAFÉ ONLY.**

Printed Name and Title: Jeffrey L Clegg

Signature and Date: \_\_\_\_\_



**HUDSON SCHOOL DISTRICT  
IN HOUSE FACILITY USE/RENTAL APPLICATION**

**SECTION II - REQUIRED DOCUMENTATION/APPROVALS**

This form will not be processed until all documentation has been submitted. If the proposed activity will fill the requested facility to more than half of capacity, the police and fire departments must be notified. This is the sole responsibility of the renter.

**Set up Requirement:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION III - PROCESSING ACTIONS**

After this request has been received/approved at the building level it must be sent to the Central Office for processing:

**School Administration Approval Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Facility Office Approval:** \_\_\_\_\_ **Date** \_\_\_\_\_

All necessary documentation has been received and checked:	_____	Yes	_____	No
Facility is available on this date:	_____	Yes	_____	No
Equipment is available on this date:	_____	Yes	_____	No
Extra Personnel Coverage required for this time/date:	_____	Yes	_____	No

Hours of custodial time required: \_\_\_\_\_  
Fee Total: \_\_\_\_\_

**Business Administrator Approval:** \_\_\_\_\_ **Date** \_\_\_\_\_

After the request has been processed by the Central Office, the original request should be filed in the Finance Office, Facilities office, and copies routed to the participating schools.

**HUDSON SCHOOL DISTRICT**

<b>POLICY: JBAA Sexual Harassment/Students</b>	<b>APPROVED: 03.18.19</b>  First Reading: 02.18.19 Second Reading: 03.18.19
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**JBAA - Sexual Harassment - Students**

**POLICY AND PROCEDURE GUIDELINES**

**I. PURPOSE**

The Hudson School District is committed to creating and maintaining an educational environment where all individuals are treated with respect and dignity.

The purpose of this policy is to maintain a learning environment for students within the Hudson School District that is free from sexual harassment, or other improper or inappropriate behavior that may constitute harassment as defined below.

Sexual harassment is against the law and is against school board policy. Any form of sexual harassment is strictly prohibited. It is a violation of this policy for any student to harass another person through conduct or communication of a sexual nature as defined by this policy.

The Hudson School District will investigate all complaints, either formal or informal, verbal or written, of sexual harassment and will discipline any student who sexually harasses another individual.

**II. SEXUAL HARASSMENT/SEXUAL VIOLENCE DEFINED**

Sexual harassment shall include, but is not limited to, unwelcome sexual advances, requests for sexual favors and other verbal, nonverbal or physical conduct of a sexual nature when:

1. The conduct or communication has the purpose or effect of demanding sexual favors in exchange for benefits;
2. Submission to or rejection of the conduct or communication is used as the basis for educational decisions affecting a student;
3. The conduct or communication is so severe, persistent or pervasive that it has the purpose or effect of unreasonably interfering with a student’s educational performance or opportunities; or creates an intimidating, offensive or hostile educational environment.

Relevant factors to be considered will include, but not be limited to: did the individual view the environment as hostile; was it reasonable to view the environment as hostile; the nature of the conduct; how often the conduct occurred and how long it continued; age and sex of the complainant; whether the alleged harasser was in a position of power over the individual subjected to the harassment; number of individuals involved; age of the alleged harasser; where the harassment occurred; and other incidents of sexual harassment at the school involving the same or other individual.

Examples of sexual harassment may include, but not be limited to:

- physical touching or graffiti of a sexual nature

- displaying or distributing of sexually explicit drawings
- pictures and written materials
- sexual gestures or obscene jokes
- touching oneself sexually or talking about one's sexuality in front of others
- spreading rumors about or rating other students or others as to appearance, sexual activity or performance.

### **III. REPORTING PROCEDURES**

1. The Superintendent or his/her designee is responsible for implementing all procedures of this policy. Additionally, the Superintendent may develop and implement additional administrative regulations in furtherance of this policy.
2. Any student who believes he or she has been the victim of sexual harassment should report the alleged act(s) immediately to any District employee or the building Principal. If a student initially reports the alleged act to a District employee, that employee shall immediately notify the building Principal, who shall then immediately notify the Superintendent.
3. The Hudson School Board encourages all students and staff members to use the Report Form available from the Principal or Superintendent.
4. In each building, the Principal is the person responsible for receiving oral or written reports of sexual harassment. Upon receipt of a report, the Principal will notify the Superintendent immediately without screening or investigating the report. If the report was given verbally, the Principal shall reduce it to written form within 24 hours and then forward it to the Superintendent. Failure to forward any sexual harassment report or complaint as provided herein will result in disciplinary action. If the complaint involves the building Principal, the complaint shall be filed directly with the Superintendent.
5. The Board designates the Superintendent as the Human Rights Officer to receive any report or complaint of sexual harassment. If the complaint involves the Superintendent, the complaint shall be filed directly with the School Board.
6. Submission of a complaint or report of sexual harassment will not affect the student's standing in school, grades, work assignments, eligibility for extra-curricular activities or any other aspect of the student's educational program.
7. The use of formal Reporting Forms provided by the District is voluntary. The District will respect the confidentiality of the complainant and the individual against whom the complaint is filed as much as possible, consistent with the School District's legal obligations and the necessity to investigate allegations of sexual harassment and take disciplinary action when the conduct has occurred.

### **IV. INVESTIGATION AND RECOMMENDATION**

The Superintendent, as the Human Rights Officer, will authorize an investigation upon receipt of a report or complaint of alleging sexual harassment. This investigation may be conducted by District officials or by a third-party designated by the Superintendent.

If District officials conduct the investigation, the following considerations should be taken into account: surrounding circumstances, nature of the sexual advance, relationship between parties and the context in which



the alleged incidents occurred. Whether a particular action or incident constitutes sexual harassment requires a determination based on all the facts and surrounding circumstances.

The investigation may consist of personal interviews with the complainant, the individual (s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator. Students who are interviewed may have a parent or other representative present.

In addition, the Hudson School District may take immediate steps, at its discretion, to protect the complainant, students and employees pending completion of an investigation of alleged sexual harassment.

If the Superintendent determines that a third-party designee should conduct the investigation, the Hudson School District agrees to assent to that party's methods of investigation.

Upon completion of an investigation conducted by either the District official or a third-party, the Superintendent will be provided with a written factual report and recommended action.

#### **V. SCHOOL DISTRICT ACTION**

If the investigating party determines that the alleged conduct constituted sexual harassment, the Superintendent or Principal may discipline the offending individual. Discipline will be issued in accordance with other applicable Hudson School Board policies. Due to FERPA and other privacy-related laws, the victim will not be informed of what discipline was imposed.

If the complaint is against a school employee and found to be sexual harassment, disciplinary action shall comply with all applicable school district policy and laws.

If the investigating party determines that the alleged conduct did not constitute sexual harassment, both the complaining party and the accused will be informed of such. No disciplinary action will be taken.

Conduct which does not rise to the level of sexual harassment as defined by this policy but is nonetheless inappropriate or in violation of other related Hudson School Board policies, will be addressed on a case-by-case basis by the Superintendent or Principal, who may still impose discipline or order the offending individual to engage in some remedial action.

#### **VI. REPRISAL**

The Hudson School District will discipline any individual who retaliates against any other individual who reports alleged sexual harassment or who retaliates against any person who testifies, assists or participates in an investigation, proceeding or hearing relating to a sexual harassment or sexual violence complaint. Retaliation includes, but is not limited to, any form of intimidation, threats, reprisal or harassment.

#### **VII. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES**

These procedures do not deny the right of any student to pursue other avenues of recourse, which may include filing charges with the Commissioner of Education, initiating civil action or seeking redress under state criminal statutes and/or federal law.

#### **VIII. SEXUAL HARASSMENT OR SEXUAL VIOLENCE AS SEXUAL ABUSE**

Under certain circumstances, sexual harassment or sexual violence may constitute sexual abuse under New Hampshire law. In such situations, the Hudson School District shall comply with all pertinent laws.

Nothing in this policy will prohibit the Hudson School District from taking immediate action to protect victims of alleged sexual abuse.

## **IX. AGE APPROPRIATE SEXUAL HARASSMENT POLICY**

Per the requirements of Ed 303.01 (j), the Hudson School Board is required to establish a policy on sexual harassment, written in age appropriate language and published and available in written form to all students. This policy is intended to apply to middle school and high school aged students.

The Superintendent and building Principals(s) are charged with establishing policies, rules, protocols and other necessary age appropriate information or materials for the District's elementary schools.

## **X. BY-PASS OF POLICY**

Any individual with a sexual harassment complaint may choose to bypass this Policy and accompanying regulation and proceed directly to: N.H. commission on Human Rights, at 2 Chenelle Dr., Concord, NH 03301, phone 603-271-2767 or US Department of Health & Human Services, Office of civil Rights, Region 1, JFK Building, Room 1875, Boston, MA 02203, phone 617-565-1340.

### **Legal Reference:**

*NH Code of Administrative Rules, Section Ed.303.01 (j), Substantive Duties of School Boards; Sexual Harassment Policy*

*NH Code of Administrative Rules, Section 306.04 (a) (8), Student Harassment*

*NH Code of Administrative Rules, Section 306.04 (a) (9), Sexual Harassment*

*RSA 354-A: 7, Unlawful Discriminatory Practices*

*Appendix: GBAA-R, BBA-R*

Reviewed by Policy Committee 6/22/2020

## HUDSON SCHOOL DISTRICT

<b>POLICY CODE: JCA Change of School or Assignment</b>	<b>FIRST ADOPTION:</b>
<b>RELATED POLICIES: JEC &amp; JFAB</b>	<b>LATEST REVISION:</b>

*Category: Priority/Required by Law*

In circumstances where the best interests of a pupil/student warrant a change of school or assignment, the Superintendent is authorized to reassign a pupil/student from the public school to which he/she is currently assigned to another public school, or to approve a request from another Superintendent to accept a transfer of a pupil/student from a school district that is not part of the SAU, under the following conditions and procedures.

### **A. Manifest Educational Hardship Change of Assignment Distinguished.**

When a parent/guardian believes that an initial assignment has been made which will result in a manifest educational hardship to the pupil/student, the parent/guardian may seek a change of assignment in accordance with provisions of RSA 193:3, I, as the same may be amended or replaced from time-to-time, and Board Policy JEC - Manifest Educational Hardship.

### **B. Conditions and Procedures for Reassignment Based upon Best Interests.**

1. Either the parent/legal guardian or the Superintendent of a different SAU may make a written request to the Superintendent for a change of school assignment. In the request, the parent/guardian should state why the best interests of the pupil/student warrant a reassignment.
2. The Superintendent will fully consider this written request, will meet with the parent/guardian, if necessary, and will make a determination concerning the reassignment request.
3. The Superintendent's decision will be based on the best interests of the pupil/student, as determined by the Superintendent. The Superintendent may develop administrative regulations concerning the factors that will be considered in making such a determination.
4. If the Superintendent determines that the best interests of the pupil/student warrant a reassignment, he/she will present the matter to the school board. The board must vote to approve the re-assignment before the reassignment can occur. Upon school board approval, the Superintendent may reassign the pupil/student to: (a) another school within the same school district; (b) another school district within the same SAU; or (c) a school district in another SAU, subject to the pupil/student meeting the admission requirements of such school, and subject to the agreement of the Superintendent of the receiving SAU and approval of the school boards of both the sending and receiving school districts.
5. The Superintendent will issue a written decision to the parent/guardian.
6. The total reassignments or transfer made under this policy in any one school year will not exceed one (1) percent of the average daily membership in residence of a school district, or five (5) percent of the average daily membership in residence of any single school,



whichever is greater, unless the school board votes to exceed this limit.

7. Reassignments made under this policy that exceed the percentages provided in Paragraph #6 must have the prior written approval of the School Board.

**C. Count of Reassigned Pupil Students, Tuition Payment and Rate, and Transportation.**

Pupil Students reassigned under this policy will be counted in the average daily membership in residence of a given pupil student's resident school district. Said pupil student's resident district will forward any tuition payment due to the District to which the pupil student was assigned.

The Superintendents involved in the reassignment of a pupil student will jointly establish a tuition rate for each such pupil student. Some or all of the tuition may be waived by the Superintendent of the receiving district for good cause shown or pursuant to any applicable policies of the receiving district, presuming said action is not contrary to law.

The cost of transportation for any pupil student reassigned under this policy will be the sole responsibility of the parent/guardian.

**D. Notice to the Department of Education.**

The Superintendent of the pupil student's resident SAU will notify the Department of Education within thirty (30) days of any reassignment made under this policy.

**E. Special Education Placements.**

A placement made relative to a student's special education needs and services shall not be deemed a change of school assignment for purposes of this section.

**Legal References:**

- RSA 193:3, III, *Change of School Assignment*
  - RSA 193:14-a, *Change of School Assignment; Duties of State Board of Education*
- Legal References Disclaimer: These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

## HUDSON SCHOOL DISTRICT

<b>POLICY CODE: JEA Compulsory Attendance Age</b>	<b>FIRST ADOPTION:</b>
<b>RELATED POLICIES:</b> [Related Policy Codes]	<b>LATEST REVISION:</b> Page 1 of 1

*Category O*

Compulsory attendance shall be required of all children in accordance with RSA 193:1.

**Legal Reference:**

*RSA 193:1, Duty of Parent; Compulsory Attendance by Pupil*



## HUDSON SCHOOL DISTRICT

<b>POLICY NUMBER: JEB Age of Entrance</b>	<b>ADOPTED: 4/17/2017</b>
Page 1 of 1	First Reading: 4/17/2017 Second Reading: waived

The policy of the Hudson School Board is to admit students to first grade whose sixth birthday occurs on or before September 30, in accordance with RSA 193:1 Duty of Parent; Compulsory Attendance by Pupil:

***A parent of any child at least 6 years of age and under 18 years of age shall cause such child to attend the public school to which the child is assigned in the child's resident district. Such a child shall attend full time when such school is in session.***

Any student who turns six years old on or before September 30 must enroll in first grade.

The School Board will entertain no exceptions to this date.

Reviewed by Policy Committee May 2020

## HUDSON SCHOOL DISTRICT

<b>POLICY CODE:</b> JEBK Age of Entrance	<b>FIRST ADOPTION:</b> 4/17/2017
<b>RELATED POLICIES:</b> [Related Policy Codes]	<b>LATEST REVISION:</b>

### ADMISSION TO KINDERGARTEN

The policy of the Hudson School Board is to admit students to kindergarten whose fifth birthday occurs on or before September 30.

Students whose sixth birthday occurs on or before September 30 must enroll in first grade in accordance with New Hampshire RSA 193:1 Duty of Parent; Compulsory Attendance by Pupil:

***A parent of any child at least 6 years of age and under 18 years of age shall cause such child to attend the public school to which the child is assigned in the child's resident district. Such a child shall attend full time when such school is in session.***

The School Board will entertain no exceptions to this date.

Reviewed by Policy Committee May 2020

## HUDSON SCHOOL DISTRICT

<b>POLICY CODE:</b> JF Enrollment	<b>FIRST ADOPTION:</b>
<b>RELATED POLICIES:</b> [Related Policy Codes]	<b>LATEST REVISION:</b> Page 1 of 1

*Category: Optional*  
*See Also JEB*

Just as it is the District's responsibility to provide an education to all resident pupils between the ages of six years and eighteen years, it is the responsibility of resident parents to enroll their children in school, consistent with this policy and with all applicable state laws.

Consistent with the provisions of Policy JEB – Age of Entrance - a student may enter kindergarten if his/her chronological age will be five before September 30 of the year of entering school. A student may enter grade one if his/her chronological age will be six before September 30 of the year of entering school.

Students may attend school part-time, consistent with the provisions of RSA 193:1-a, Dual Enrollment. If a student is a resident of the District and is attending a school within the District on a part-time basis, the District will ensure that the student is satisfying compulsory attendance requirements. If a student is not a resident of the District, but is attending a school within the District on a part-time basis, it shall not be the District's responsibility to ensure that the student is satisfying compulsory attendance requirements.

Students participating in alternative learning programs established, offered and approved by the District shall be considered enrolled in the District. Alternative learning programs may include but are not limited to extended learning opportunities, alternative learning programs, independent studies, ~~private instruction~~, or others.

Resident students who participate in a home education program pursuant to RSA 193-A will not be considered to be enrolled in the District, even if such students access educational programs through the District.

### **Legal References:**

*RSA 189:1-a, Duty to Provide Education*

*RSA 193:1, Duty of Parent; Compulsory Attendance of Pupil*

*RSA 193:1-a, Dual Enrollment*

## HUDSON SCHOOL DISTRICT

<b>POLICY CODE:</b> JFA Residency	<b>FIRST ADOPTION:</b>
<b>RELATED POLICIES:</b> [Related Policy Codes]	<b>LATEST REVISION:</b> Page 1 of 1

*Category R*

Residency for the purpose of enrollment in a District school shall be defined by RSA 193:12.

**Legal Reference:**

*RSA 193:12, Legal Residence Required*

## HUDSON SCHOOL DISTRICT

<b>POLICY CODE: JFAA Admission of Resident Students</b>	<b>FIRST ADOPTION:</b>
<b>RELATED POLICIES:</b> [Related Policy Codes]	<b>LATEST REVISION:</b> Page 1 of 1

*Category: Recommended*

The school district of residence of a student is defined by RSA 193:12, II.

### **New Resident Students**

All new resident students, accompanied by a parent/guardian, should register at school before opening day and as early as possible.

Children entering school for the first time must have proof of physical examination, immunization records, a copy of the child's birth certificate and proof of residency satisfactory to the Superintendent or his/her designee. Principals or their designees will meet with new children and parents to explain school programs.

### **Legal References:**

*RSA 193:1, Duty of Parent, Compulsory Attendance by Pupil*

*RSA 193:12,II Legal Residence Required*

*RSA 110-D, Interstate Compact on Educational Opportunities for Military Children*



## HUDSON SCHOOL DISTRICT

<b>POLICY CODE: JFAB Admission of Tuition and Non-Resident Students</b>	<b>FIRST ADOPTION: 11/05/2012</b>
<b>RELATED POLICIES:</b> [Related Policy Codes]	<b>LATEST REVISION: 07/06/2020</b>

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Category P

### POLICY ON ADMISSION AND ATTENDANCE OF NONRESIDENT STUDENTS

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**Pup#Students** who do not legally qualify as "residents" of the Hudson School District in accordance with RSA 193:12, who are admitted by the board, shall be charged tuition except as special considerations that fall within the following parameters:

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- (1) To bring into the school system on occasion students from other countries who are the guests of district residents under exchange programs that have been recognized for purposes of school attendance by the board.
- (2) The superintendent will have the discretion to allow students to begin school in September if their parents plan to move into the district within 45 school days. If their parents are not in residence by the 45<sup>th</sup> school day, they will be charged tuition at a rate based on the per **pup#student** cost determined in accordance with state law. Likewise, the superintendent will have the authority to allow students to finish in their school if their parents move to a neighboring community within 45 school days of the closing of school. In both instances cited, the parents will be responsible for transportation.
- (3) The superintendent will have the discretion to allow students to remain in their school if there is a temporary move out of the district by their parents, if, in the superintendent's judgment, there is sufficient evidence that their parents will regain Hudson residency within 45 school days. Parents will be responsible for transportation.
- (4) The superintendent will have the authority to allow high school seniors whose parents move from Hudson during the second semester to finish the year and be graduated with their class, with the understanding that the parents will be responsible for transportation.

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Aside from the exceptions listed above, or unless a **pup#student** is enrolled through an agreement with another school system or agency, all nonresident day **pup#students** shall be charged tuition based on a per **pup#student** cost determined in accordance with State law. This cost shall be determined annually, and the tuition set by the Board.

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The Hudson School Board will also set a monthly tuition rate for students attending the Hudson School District's preschool program. Tuition due dates will be set by Director of Special Services. If the preschool child meets the free and reduced lunch criteria, the monthly tuition will be reduced to 1/3 (one third) of the monthly tuition rate. If a tuition payment is not made on or before the due date, a late fee set by Director of Special Services will be charged. If the payment is not made in full by the next tuition due date (in approximately 30 days), the child will not be able to return to the preschool setting. The Director of Special Services will decide whether to allow re-admittance into the preschool program once the tuition is no longer in arrears. Parents of preschool students receiving special education and related services are not obligated to pay tuition. The Hudson School Board will vote on the acceptance of non-resident students.

The Board shall approve the admission of all tuition students who are not covered by one of the five above-listed exceptions. In making their decision, the Board shall consider the welfare of all enrolled students, State minimum guidelines and recommendations from the administration.

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**HUDSON SCHOOL DISTRICT**  
SAU # 81  
20 Library Street  
Hudson, NH 03051-4240  
phone (603) 883-7765 fax (603) 886-1236

**Lawrence W. Russell, Jr.**  
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**Susan Hickey**  
*Business Administrator*  
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[shickey@sau81.org](mailto:shickey@sau81.org)

TO: Hudson School Board  
FROM: Susan Hickey   
DATE: July 15, 2020  
RE: Awarding of Photocopier Vendor

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For the fiscal year 2021 the District has reviewed the proposals and pricing from three vendors. I am requesting that the Board approve the following motion(s) for the lease of five copiers. I recommend that we utilize Canon Solution for the upcoming leases.

Canon Solutions	\$ 14,028.
NECS	\$ 17,857.
Ryan Business	\$ 17,592.

These copiers will be housed at Alvirne High School (1), Hills Garrison School (1), Dr. H.O. Smith School (1), Library Street School (1) and Nottingham West School (1). This action is in compliance with policy 6.1(w) Bidding and Purchasing which was adopted on June 9, 2004.

Recommended Action:

*The Hudson School Board authorizes the District Administration to award Canon Solution a contract to install five copiers within the Hudson School District for FY 2021 in accordance with policy 6.1(w).*

Thank you in advance for support of the above motion.



## HUDSON SCHOOL DISTRICT

<b>POLICY CODE: JFABE Education of Children in Foster Care</b>	<b>FIRST ADOPTION:</b>
<b>RELATED POLICIES: EEA, JFA, JFAA, &amp; JFABD</b>	<b>LATEST REVISION:</b> Page 1 of 1

*Category: Recommended*

It is the Board's intent to remove barriers to the identification, enrollment and retention in school of children who are in foster care. All staff shall take reasonable steps to ensure that children in foster care are not segregated or stigmatized and that educational decisions are made in the best interests of those students.

**A. Definition.**

Under guidance issued jointly by NHDOE and the N.H. Department of Health and Human Services, and for the purposes of this Policy, “foster care” shall mean “24 hour substitute care for children placed away from their parents or guardians for whom the child welfare agency has placement and care responsibility. This includes children in foster family homes, shelters, relative foster homes, group homes and residential facilities, regardless of whether the foster care facility is licensed or whether payments are made by the state.” To the extent required under applicable law, a child in foster care under this policy also includes children whom an appropriate child welfare agency indicates are awaiting a foster care placement. (Note: children awaiting foster care may also qualify as homeless under policy {\*\*}JFABE.)

The District shall coordinate with other districts and with local child welfare agencies and other agencies or programs providing services to students in foster care as needed. The coordination requirements apply to both situations (i) when a student who is a resident of the District is placed in foster care in another district, or (ii) when a student residing in another district is placed foster care in a home within this District.

The Superintendent is responsible for providing any required assurances to applicable state and federal agencies that the District is complying with applicable requirements related to ensuring the educational stability of children in foster care; and for reasonably monitoring compliance with such assurances.

**B. District Point of Contact with Child Welfare Agencies.**

The Superintendent shall designate a staff member to serve as the District’s point of contact (the “Foster Care POC”) between the New Hampshire Division of Children, Youth and Families (“DCYF”), NHDOE, other districts, and other child welfare agencies. The main duty of the Foster Care POC is to facilitate the prompt and appropriate placement, transfer, and enrollment of students in foster care, pursuant to applicable state and federal statutes, regulations and guidance. Additionally, the Foster Care POC shall work with the Superintendent or designee to monitor regulations and guidance related to this policy that may be issued by applicable state and federal agencies (e.g., DCYF, NHDOE, and the U.S. Department of Education).

The District shall provide training opportunities and other technical assistance to the Foster Care POC and other appropriate district staff regarding the District's obligations to students in foster care.

**C. Best Interest Enrollment Determinations, Disputes and Enrollment.**

Generally, a student in foster care will remain in his/her school of origin, unless there is a determination that it is not in the student's best interest. The Foster Care POC shall assist DCYF or any other child welfare agency to make a "best interest determination" education decision, particularly the determination of whether or not it is in the best interest of the student in foster care to remain in his/her school of origin or to enroll in a new school. Unless local procedures are established in accordance with state and federal law, the District will use the model procedures prepared jointly by the NHDOE and DCYF.

If the determination is that the best interests of a child is not to remain in the school of origin, and instead placed within a new school within this District, the child in foster care shall be immediately enrolled in the new school ("receiving school"), even if any documents or records otherwise required for enrollment are not immediately available.

If there are disputes regarding a determination regarding the best interest determination for a child in foster care, it is expected that DCYF and the separate school districts, both sending and receiving, will work collaboratively at the local level to resolve the issue. Should there be no resolution, RSA 193.12, V-b, requires the Department of Health and Human Services to request in writing that the two Superintendents involved resolve the dispute. If the residency dispute remains unresolved after 10 days after such request, the Department of Health and Human Services shall request that the Commissioner of the Department of Education determine the residence of the child for purposes of school enrollment.

If a school within the District is a receiving school, such receiving school shall accept the student's certified coursework as if it had been completed at the receiving school. To the extent such coursework is not aligned with the curriculum, the awarded credit may be elective, but it must be counted toward required credits for advancement or graduation.

**D. Transportation.**

When the District is notified that a student in foster care needs, or may need, transportation to a District school, the Foster Care POC will take steps to establish an individualized plan that addresses transportation to maintain the student in his/her school of origin will be arranged, provided and funded for the duration of time that the student in foster care is attending his/her school of origin.

In establishing such a plan, the Foster Care POC and other district staff shall follow any existing transportation procedures, systems-level plan or agreement that the District, acting in collaboration with DCYF and/or other departments of human services, has adopted or otherwise expressly agreed to implement for the cost-effective transportation of the student. Out of District transportation of children in foster care shall be provided in accordance with DCYF's or other child welfare agency's authority to use child welfare funding for school of origin transportation.

If there are disputes regarding the provision or funding of transportation, the school district foster care point of contact and child welfare agency representative will contact their respective Supervisor and Superintendent of the school to resolve the dispute. To the extent feasible and appropriate, the school districts involved should ensure that a child remains in his or her school of origin while the disputes are being resolved to minimize disruptions and reduce school transitions.

**Legal References:**

- 20 U.S.C. 1232g (*Family Educational Rights and Privacy Act – “FERPA”*)
- 20 U.S.C. 1701-1758 (*Equal Educational Opportunities Act of 1974 – “EEOA”*)
- 20 U.S.C. 6311 (g)(1)(E) and 6312(c)(5) (*provisions in ESSA regarding obligations to students in foster care*)
- 42 U.S.C. 671 (a)(10) and 675 (1)(G) (*child welfare agency requirements related to supporting normalcy for children in foster care and ensuring educational stability of children in foster care*)
- 42 U.S.C. §11431 and §11432 (*McKinney-Vento Homeless Assistance Act – Education for Homeless Children and Youth*)
- Public Law 110-351, *The Fostering Connections to Success and Increasing Adoptions Act of 2008*
- 34 C.F.R. 200.30 (f)(1)(iii) (*ESSA’s definition of “foster care”*)
- Plyler v. Doe*, 457 U.S. 202 (1982)
- RSA 193:12, *Legal Residence Required*
- “N.H. Guidance on ESSA and Foster Care to Ensure that the Educational Needs of Children and Youth in Foster Care are Being Addressed”, January 2017, NHDOE and NHDHHS

## HUDSON SCHOOL DISTRICT

<b>POLICY CODE:</b> JH Attendance, Tardiness, and Truancy	<b>FIRST ADOPTION:</b> 08/16/2010
<b>RELATED POLICIES:</b> IKE	<b>LATEST REVISION:</b> 01/06/2020 Page 1 of 2

*Category: Priority*

### **Purpose and Intent**

The purpose of this Policy is to ensure that students are in school and learning. School attendance is critical to successful academic performance and to ensure we meet the goals of the district mission and vision. Class discussions, student collaborative work, and teacher guidance and directives all offer learning opportunities that are hard to make up outside the classroom. Therefore, in order to be successful, students must attend school and be on time for classes and other scheduled activities. Tardiness is a disruption to the educational process. It sets a tone that de-values education, detracts from the lesson, is discourteous to the teacher and other students and results in a loss of instructional time.

### **Parent/Guardian, Student, and School Responsibilities**

Under New Hampshire law, specifically RSA 193:1, parents/guardians have a legal obligation to make sure that their children who are at least 6 years of age and under 18 years of age attend school for the entire school year and during all the time that public schools are in session. Parents/Guardians should, therefore, plan activities and appointments for their children at times when school is not in session. Parents/Guardians must contact the school to inform the school of their child's absence.

Parents/Guardians, students, school administrators, and teachers all have important roles in ensuring that students attend school and are on time.

Students have an obligation to attend school and to be on time for class and scheduled activities.

School officials determine whether students' absences are excused or unexcused. The school must also maintain accurate attendance records for each student. Each teacher must accurately report daily attendance and punctuality. The building principal is designated as the person responsible for truancy issues. The building principal must submit attendance information to the Superintendent's office and must communicate with parents when a student's attendance becomes a concern and as required by this Policy. School officials and parents/guardians must then work together to come up with a plan to address the child's absences.

### **Policy Development**

It is the intent of the Hudson School Board to involve parents/guardians in the development of its Attendance, Tardiness and Truancy Policy and any amendments to the Policy. The School Board will notify parents about the proposed Policy or amendments through appropriate communication channels. The School Board will also invite them to attend the School Board meeting at which the proposed Policy or amendments will be discussed.

### **Excused and Unexcused Absences Defined**

The School Board recognizes that absences from school may be necessary under certain circumstances. The School District recognizes two kinds of absences from school: excused and unexcused absences.

Excused absences may include the following situations:

1. School sponsored events such as field trips or athletic events.
2. Absences due to chronic health conditions or illness or mental health or physical health appointments. (The principal may require parents to produce additional documentation.)
3. Death of an immediate family member.
4. Religious holidays or attendance at religious ceremonies.
5. Absences approved by the Superintendent under RSA 193:1, I(c).
6. College visits.
7. Mandated court appearances.

Students will have five (5) school days from the date of absence to present documentation of absence. Unexcused absences and all other absences will include but are not limited to family vacations, other vacations, absences for other personal reasons, tardiness, cutting classes, dismissals, truancy, absence from any study hall or activity for which the student is scheduled.

### **Limitations on Unexcused Absences**

A half-day absence is defined as missing up to half of the total minutes in a school day. Missing more than half the total minutes in a school day is two half-day absences.

Unexcused absences from school are considered truancy. A student who skips class or scheduled activity, arrives late for class or a scheduled activity, or leaves a class or scheduled activity without permission of school personnel is considered truant and will be deemed to have missed the entire class or scheduled activity.

Under New Hampshire law, ten half days of unexcused absence during a school year shall constitute habitual truancy. The District has created a procedure and put in place a series of interventions to assist the student with reintegrating back into school. Interventions will occur at eight (8) days and fifteen (15) days absent. A student with fifteen (15) days absent will be considered truant. Contact with DCYF, school administration, and the Hudson Police Department will occur when a student has missed 15 consecutive days or when the threshold of days absent exceeds 25% for the year. A student that has been absent fifteen (15) or more days may be subject to retention according to policy IKE Promotion and Retention of Students.

### **Appeal**

A parent/guardian or student seeking an exception for an absence that is not otherwise excused may file a request with the School Board. A parent/guardian or student may also appeal to the School Board the following:

1. A determination that a specific absence/tardy, etc. was unexcused;
2. A determination that an absence occurred at all; or
3. Whether exceptional circumstances exist which make strict application of this Policy inappropriate with respect to one or more absences.

*Legal reference: RSA 193:1, I (c,h)*

*Reviewed by Policy Committee 07/16/2020*

<b>POLICY CODE: JHC Student Early Release Precautions</b>  <b>RELATED POLICIES:</b>	<b>FIRST ADOPTION:</b>  <b>LATEST REVISION:</b> Page 1 of 1
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*Category: Recommended*

School district staff will not permit a student to leave school during the school day unless the student is accompanied by the student’s parent/guardian, or other person so authorized by the school district and the student’s parents/guardians. In all situations, the Principal shall approve the early release.

School officials will presume that each parent has equal authority to exercise rights of visitation, removal of the student from school, the right to inspect and review educational records, and all other rights and privileges extended to parents. Requests from parents asking the school to restrict the release of a student to the other parent will not be honor unless accompanied by a court order or other legally binding document which corroborates the request.

The Principal is authorized to establish additional procedures necessary to ensure the proper and safe release of students. Such procedures must adhere to the following rules:

1. Students will only be released to the parent, guardian, or written designee of the parent or guardian, or to other individuals or agencies as permitted or required by law.
2. The District will release a student to either parent unless the District has a valid court order directing otherwise or unless the parent requesting the release is only entitled to supervised visitation. If district staff have concerns about releasing the student to a parent, the student may be held while additional precautions are taken, including, but not limited to, verifying custody orders, contacting the other parent or contacting appropriate authorities.
3. Students who are 17 years old and living independently and students 18 years old or older must validate their own attendance and dismissal.
4. Telephone requests for early dismissal of a student shall be honored only if the caller can be positively identified as the student’s parent or guardian. The parent or guardian will still be required to enter the school building and sign the student out.
5. If it is determined that a student who is ill or sick should be taken home, the school nurse will contact the student’s parent or guardian to arrange for an early release. The school nurse will also notify the Principal.

Not inclusive of regularly scheduled early release times, offsite work experiences, or other approved educational opportunities.

<b>POLICY CODE: JI Student Rights and Responsibilities</b>	<b>FIRST ADOPTION:</b>
<b>RELATED POLICIES:</b>	<b>LATEST REVISION:</b> Page 1 of 1

*Category P*

*See also JIA, JIC JICD*

Student rights and responsibilities shall be published in the Parent-Student Handbook and will be made available in another language or presented orally upon request. Student disciplinary procedures will be implemented pursuant to the provisions of Board Policies JIA and JICD.

**Legal References:**

*RSA 189:15, Regulations*

*NH Code of Administrative Rules, Section Ed 306.04(a)(3), Student Discipline*

*NH Code of Administrative Rules, Section Ed 306.04(f), Student Discipline*

*NH Code of Administrative Rules, Section Ed 317.04(b), Disciplinary Procedures*

<b>POLICY CODE: JIA Student Due Process</b>	<b>FIRST ADOPTION:</b>
<b>RELATED POLICIES: JIC, JICD, JICDD, &amp; JICK</b>	<b>LATEST REVISION:</b> Page 1 of 1

***Category: Recommended***

Students facing discipline will be afforded all due process rights given by law. The Superintendent or his/her written designee is authorized to suspend any student for ten days or less for violations of school rules or policies. Should the Superintendent desire to extend a suspension beyond 10 days, or seek expulsion of a student, such student will be afforded a hearing consistent with the provisions of RSA 193:13, I (b) and (c), N.H. Dept. of Education Rule 317.04, and Board Policy *{\*\*}JICD. D.2.*

If a student is disabled under the Individuals with Disabilities Act (IDEA), the New Hampshire RSA 186-C, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, or any other law providing special rights to disabled students, those laws shall govern and shall supersede these local policies to the extent these local policies are inconsistent with those laws. Accordingly, any suspension or expulsion of a child with a disability as defined in Ed 1102.01(t) shall be in accordance with Ed 1124.01.

Student due process rights shall be printed in the Parent-Student Handbook and will be made available in another language or presented orally upon request.

**Legal References:**

- RSA 189:15, Regulations*
- RSA 193:13, Suspension and Expulsion of Pupils*
- NH Code of Administrative Rules, Section Ed 306.04(a)(3), Policy Development, Discipline*
- NH Code of Administrative Rules, Section Ed. 306.04(f), Student Discipline*
- NH Code of Administrative Rules, Section Ed 317.04, Disciplinary Procedures*



Hudson School District  
Hudson School Board Meeting  
Draft Minutes

Present:

Dr. Darcy Orellana, Board Chairman  
Mr. Gary Gasdia, Board Vice-Chairman  
Ms. Diana LaMothe  
Mr. Ethan Beals  
Ms. Kara Roy, Vice-Chairman, Board of Selectmen  
Mr. Larry Russell, Superintendent  
Ms. Kim Organek, Assistant Superintendent  
Ms. Susan Hickey, Business Administrator  
Ms. Rachel Borge, Director of Special Services

- A. Call to Order:** Board Chair Dr. Orellana called the meeting to order. Due to the Governor's stay-at-home order, the board meeting is being held remotely via Zoom. She read a prepared statement regarding our electronic meeting which included how the Town of Hudson could participate/watch this meeting. Roll call attendance was taken. Dr. Orellana, present; Mr. Gasdia, present; Ms. LaMothe, present; Mr. Beals, present; Ms. Roy, present; Mr. Russell, present; Ms. Organek, present; Ms. Hickey, present; Ms. Borge, present. Also present in the meeting is Ms. Wolf, Community Engagement Coordinator.
- B. Public Input:** An online form was created for the public to fill out and to submit questions or concerns to the board. There was no public input this evening.
- C. Old Business:**
- Budget Committee Update:** Mr. Russell wanted to clarify on giving the Budget Committee everything they are requesting. There will be a presentation on August 5<sup>th</sup> to the Budget Committee. A letter was received wanting to know how the district is impacted by COVID 19. Mr. Russell asked the Board for their input on how they would like to see this information presented and what specifically should be presented to the Budget Committee. There was discussion around breaking it down to worst case scenario (full year of remote learning), best case scenario (in school buildings) and somewhere in the middle. They are looking for what the projected expenditures would be, and what the expected revenue changes would be for the FY21 budget. The presentation should include how has it affected the budget so far and how can it affect it in the future. Also, the CARES Act will be the majority of the presentation and what is covered under that. It may be too soon to know what impact this has had on the revenue. The Budget Committee is looking to understand the impact or effect COVID 19 has had or will have on the school budget. The Budget Committee has requested the same information from the town.
  - Diversity, Equity, & Inclusion Committee Discussion:** Dr. Orellana pointed out that this is in our Strategic Plan and how they were already prepared to have this discussion by having it put into the Strategic Plan. The plan states that we should have core beliefs, strong and respectful relationships, and embrace the diversity in our schools and community. This is something that should be reviewed each year. A DEI Committee needs to have a mission and definitions, a framework and structure, along with defined roles and responsibilities, and purpose and focus that can include messages and metrics, recruitment, inclusion and retention of students, employees and families, community and partnerships. We are looking to create an

environment where everyone is safe and included, an environment where everyone can succeed.

3. Policies: Ms. Organek presented the 2<sup>nd</sup> reading of the following policies which some had small changes to and policies IMDA and IMGGA were outdated and updated using the NHSBA samples.
  - a) GCO Teacher Performance and Evaluation System
  - b) GBEC/ADB Drug-free Workplace & Drug-free Schools
  - c) GBED/ADC/JICG Prohibitions Regarding Use and Possession of Tobacco Products. E-cigarette, and E-Liquids in and on School Facilities and Grounds
  - d) IGD Curriculum Adoption
  - e) IMDA Patriotic Exercises
  - f) IMG Animals in the Schools
  - g) IMGGA Service Animals in the Schools

GCO policy is required by law and had a minor change on some of the wording. There was further discussion regarding this policy with the board members.

GBEC shows a transposition of letters at the bottom of the page.

IGD policy states the Board is aware before the public, but in the past, the public became aware of a class change before the Board did. Therefore, the policy is now stated the way it currently is because of what happened this past school year.

IMGGA policy under general conditions refer to paragraph B2 but paragraph B2 is redlined. This policy will go back for further review. The Board is advised not to approve policy IMGGA this evening.

***Mr. Beals made a motion to approve the policies A-F as listed above, excluding policy G-IMGGA and with the minor transposition of letters resolved in GBEC/ABD, second by Ms. LaMothe. Dr. Orellana, aye, Mr. Gasdia, aye, Ms. LaMothe, aye, Mr. Beals, aye. Motion passes 4-0.***

#### **D. New Business:**

1. Alvirne Renovations: Ms. LaMothe went over the numbers from the recount regarding the AHS renovations vote. 59.8% voted yes, 49.2% voted no, which left a shortfall of 6 votes. 163 people who voted that day did not vote either way on the AHS renovation warrant article. It appears that the majority has voted yes for the past 3 years. The vote requires 60% for this to pass. Is it possible to start a discussion on specific things that are still needed for the school? The discussion continued recapping what was talked about this time last year; this was the third try to get the renovations passed and may have been the last. While they can have the conversation, we don't even know if we are going back to school in the fall and there is the teacher contract on the ballot as well. Could there have been two warrant articles instead of one? For example, the safety of the students' parking lot. The Board discussed reviewing the safety aspects of the drawings already in their possession. Mr. Russell would be happy to bring those drawings to the Board for them to review and further the conversation.
2. Policies: Ms. Organek presented the 1<sup>st</sup> reading of the following policies with minor changes as noted.
  - a) JBAA Sexual Harassment/Students – reviewed by Policy Committee
  - b) JCA Change of School or Assignment – replacing outdated policy w/NHSBA sample w/tracked changes
  - c) JEA Compulsory Attendance Age – new, NHSBA sample verbatim
  - d) JEG Age of Entrance – grade 1 – reviewed by Policy Committee
  - e) JEBK Age of Entrance – Kindergarten – reviewed by Policy Committee

- f) JF Enrollment – new, NHSBA sample w/tracked changes
  - g) JFA Residency – new, NHSBA sample w/tracked changes
  - h) JFAA Admission of Resident Students – new, NHSBA policy verbatim
  - i) JFAB Admission and Tuition and Non-Resident Students – minor tracked changes
3. Financial Report: Ms. Hickey presented the preliminary June financial statement. As of July 2<sup>nd</sup>, the General Fund is projected to have a balance of \$1,701,557 for fiscal year 2020, which is \$595,182 higher than the previous report. Revenue is expected to be \$113,085 higher than planned and \$54,137 higher than the previous report. Of the anticipated fund balance of \$1,701,557, \$600,000 will be transferred to the voter-approved Retained Fund Balance in accordance with RSA 32:11.
4. End-of-Year Spending: Ms. Hickey reviewed the projects that could be completed using the balance of funds. There are 3 projects that are facilities based and we have received bids on those projects. The Board thought this decision had to be made by June 30<sup>th</sup> but since we have the bids in house, these can be done with the funds stated above. The Board did not move to approve additional purchases after 6/30/2020. The discussion continued around what to do with the higher revenue in the General Fund, give more back to the tax payers or work on the projects?
5. Extracurricular Nominations: Mr. Russell presented the following nominations for fall sports at Alvirne High School:

Girls Varsity Soccer	Gerald Ruigrok	\$3,500
Girls Junior Varsity Soccer	Jaimee Cava	\$2,450
Boys Varsity Soccer	Marcos Vieira Filho	\$3,500
Girls Cross Country	Colleen Currier	\$3,500
Girls Assistant Cross Country	Sue Sawyer	\$2,450
Boys Cross Country	Tom Daigle	\$3,500
Varsity Golf	Sy Tebbetts	\$3,150
Junior Varsity Golf	Scott Rush	\$2,205
Head Football Coach	Tarek Rothe	\$6,200
Assistant Football Coach	Andrew Conrad	\$4,100
Assistant Football Coach	Paul Masotta	\$2,000
Assistant Football Coach	Russell Farrar	\$3,500
Assistant Football Coach	Chris Goldsack	\$3,500
Varsity Volleyball	Kevin Cole	\$3,500
Junior Varsity Volleyball	Justin Scott	\$2,450
Freshmen Volleyball	Melanie Packard	\$2,275
Varsity Fall Cheerleading	Shyla Francoeur	\$2,900
Junior Varsity Fall Cheerleading	Colleen Gillis	\$2,030
Unified Soccer	Steve Beals	\$500

There was discussion, in the Spring, what if the practices start but then school doesn't start as planned and the season doesn't continue? By nominating these coaches, this will allow the coaches to at least start the season. The coaches will receive a letter stating they are the coach for this particular season and sport.

**Mr. Beals made a motion to approve the coaches as listed above, second by Ms. LaMothe. Dr. Orellana, aye, Mr. Gasdia, aye, Ms. LaMothe, aye, Mr. Beals, aye. Motion passes 4-0.**

**E. Recommended Action:**

1. Manifests – Recommended action: Make necessary corrections and sign. Everything in the finance department is being completed remotely. The School Board is sent the manifests weekly and they are signed electronically. This is working out quite well.
2. Minutes – Recommended action: Review the following draft minutes and approve:
  - a) 06/17/2020 Draft Minutes: Review and approve. There was a correction to the wording in letter F in the roof replacement. This correction was sent to Mr. Russell who forwarded it the recording secretary and the minutes were updated. Also, the E in the DEI Committee should be 'Equity' and not education. Strike the sentence that states, "There is currently no issue." These items were also updated in the minutes.

***Ms. LaMothe made a motion to approve the 06/17/2020 minutes as amended, second by Mr. Beals. Dr. Orellana, aye, Mr. Gasdia, aye, Ms. LaMothe, aye, Mr. Beals, aye. Motion passes 4-0.***

**F. Reports to the Board:**

1. Superintendent Report: Mr. Russell read from his notes. He spoke about the Senate committee combining several bills into one bill. This was for the CTE renovations at Alvirne High School. This passed the House and the Senate. We are waiting for the Governor to sign the bill. He also spoke about the full-day Kindergarten funding that hasn't been voted on yet. The task force is still meeting twice a week. A survey was sent out to parents the last week in June for feedback. The parents want the students back in school, but in a safe way. The taskforce is working on a remote-only option for the parents who would like to opt in. They are looking at logistics of space if we allow students back into the building, transportation, and local childcare providers are weighing in on this. They are also reviewing academics district-wide and how to move between in-person learning and remote instruction if that is necessary. They want to be well prepared if we need to go to remote learning in a moment's notice. They are also waiting to see what the State's taskforce guidelines are, even though it will be a local decision. They are looking at what surrounding districts are doing as well, as our teachers live in these communities and may need to find childcare to care for their own child if we do something different. Mr. Russell will be having a Zoom chat next week. We cannot do this without the support of the community and the staff. Mr. Russell will bring the decision to the Board on August 3<sup>rd</sup>.
2. Assistant Superintendent Report: Ms. Organek reported that we did receive approval for the ESSER grant but are still waiting to hear on the allocations for our Title grants. Starting this week, we have 30 participants that are taking a 3-week course offered by Harvard Graduate School of Education. The course is titled "Teaching students to ask their own questions."
3. Business Administrator Report: Ms. Hickey reported earlier on the year-end-spending. Our independent audit will begin the first week of August.
4. Director of Special Services Report: Ms. Borge reported that ESY is starting Tuesday of this week. She explained what ESY is. The ESY teachers have been working on setting up remote learning for the summer months for those students. Ms. Borge has been invited to be a part of some of those learning sessions.

**G. Legislative Updates:**

1. Legislative Summary: See above in the Superintendent's report.

**H. Board Member Comments:**

Gary Gasdia: To Kim and Susan, great job tonight. Looking forward to working with both of you, you didn't miss a beat. We had some really good discussion tonight. It is great that we don't always agree, but the conversation was good. He appreciates everyone being so open.

Diana LaMothe: She hopes everyone enjoyed the long weekend and Independence Day. She hopes everyone continues safe and healthy practices throughout the summer, so we don't see an uptick in COVID 19 numbers. Always be kind to each other.

Ethan Beals: Welcome to Kim and Sue. Looking forward to many more meetings to come.

Kara Roy: The EOC has moved on to a monitoring schedule. They keep it open, as it keeps the grant money open as well. She hears nothing but good things from Chief Buxton regarding the reopening plans. She looks forward to hearing what the plan is.

Darcy Orellana: Thank you all. There is no rest for us, the administration, and teachers, I appreciate them keeping moving forward. She appreciates Kimberly and Susan's contributions this evening.

**I. Upcoming Meetings:**

School Board Meeting, 07/20/2020 6:30 pm, Remote

School Board Meeting, 08/03/2020 6:30 pm, TBD

**J. Non-Public Session:**

***Ms. LaMothe made a motion to enter non-public session according to RSA 91-A:3(b) at 8:30 pm, second by Mr. Beals. Roll call vote, Dr. Orellana, aye, Mr. Gasdia, aye, Ms. LaMothe, aye, Mr. Beals, aye. Motion passes 4-0.***

***Ms. LaMothe moved to approve the following nominations, second by Mr. Beals. Roll call vote: Mr. Beals, aye; Mr. Gasdia, aye; Dr. Orellana, aye; Ms. LaMothe, aye. Motion passes 4-0.*** Rebecca Lecklider, AHS Math, \$57,000 and Alisha Levesque, LSS Special Education, \$38, 200.

Respectfully submitted,

Susan Piper (public)

Kim Organek (non-public)